

Harbor Committee Minutes
May 10, 2011

Members present: Jerry Smith, Chair; Charles Meech, Tab Butler, Michael Childers, Gary Russell, Arnie Nelson and Tim Eldred, Alternate
Members absent: Gary Krubsack and Bob Kron, Alternate
Ex Officio present: Keith Sowl, Town Foreman

1. Call to order.

Harbor Committee meeting called to order on Tuesday, May 10, 2011 at 11:05 a.m. by Chair J. Smith. A quorum of the committee is present as reflected in members listed above.

2. Review and approve the following Harbor Committee minutes:

A. April 5, 2011

Motion by G. Russell to approve the April 5, 2011 Harbor Committee minutes as presented. Second, T. Butler. All in favor, motion carried.

3. Discussion and/or recommendation to the Town Board of vouchers submitted for approval.

No vouchers submitted for recommendation.

4. Discussion of Harbor Feasibility Study

A. Approve stakeholder letter & mailing

B. Set dates & times for June stakeholder meetings with JJR

Discussion of draft letter dated 5/27/2011.

Review of the Stakeholder schedule from JJR which shows 8 slots for interviews, 45 minutes each.

Kickoff with JJR and the Harbor Committee scheduled for 9 am followed by business owners in areas F & E; then residents in F & E, Regulatory agencies, adjacent property owners, yacht club, political partners and wrap up.

K. Sowl thought there was to be a letter specific to each group of stakeholders. J. Smith said a preliminary letter will be sent out prior to Memorial Day and individualized letters will be sent two weeks prior to their interviews. The individualized letters will let stakeholders know the time and place of their interview.

Addresses for regulatory agencies, tribe, political, Yacht club and boaters, anchorage letters are needed and should be sent to J. Smith.

A thank you letter should be included to those agencies that have awarded a grant toward the harbor feasibility study.

Regulatory agencies would be agencies such as the DNR, Waterways Commission, Wilderness Preserve, Fish and Wildlife.

JJR would like 8– 12 people at each stakeholder interview session. There are about 30 downtown businesses and 30 downtown property owners. Suggestion to split those two groups into two groups each - 2 slots for business owners; 2 slots for downtown property owners.

There are three dock users in the commercial area – Nelson Construction, the Madeline Island Ferry Lines, Inc and C.A. Nelson. Agreement that a separate interview is not needed; these three stakeholders can be included in another group.

JJR will conduct the meeting. J. Smith will introduce JJR to each stakeholder group and say that the stakeholders have been invited to give their ideas regarding future harbor development and

that this is not an informational meeting; this meeting is being held so that you can let JJR know what you want to have and what you do not want to have in regards to harbor development. Committee members can attend interviews but will not speak. Question if the presence of committee members could intimidate the groups.

Agreement that anchorage users should be their own group. JJR is fine with the number of stakeholders in this group. T. Eldred and G. Krubsack will supply names and addresses of the anchorage users to J. Smith.

A. Nelson said there should be plenty of time for everyone to say what they need to say. This is a big venture. G. Russell suggested scheduling lunch for an hour and a half in case the morning interviews go longer than the allotted time.

Suggestion to start the kickoff session with JJR and the Committee at 7:30 or 8am rather than 9:00 am to allow more time for interviews.

Discussion of residents who are not a part of the interview groups. There could be exception taken by residents if they are not included in the interviews. Public hearings will be held but those public hearings will be held after input from stakeholder groups has been received.

Several informational meetings are to be scheduled, but those will be informational meetings, not information gathering meetings. There should be a meeting where the general public can put their two cents in prior to when plans are drawn up. Suggestion to schedule an interview time for the general public on the second day. Notification for this interview will be by posting notice on the posting boards. J. Smith will ask JJR about this.

Interviews will be conducted at the Town Hall and if needed, at the Firehall.

After lengthy discussion of scheduling the schedule will be: Monday: the first two slots will be the downtown business owners followed by the Yacht Club. There will be a half hour break for lunch, then at 12:30 political groups, 12:30 regulatory agencies, 2:30 and 3:30 residents downtown 4:30 adjacent property owners

On Tuesday the anchorage users will be scheduled for 9-9:45; general public from 10-10:45 and wrap up with the Harbor Committee and JJR from 11:00-11:30.

The preliminary letter will go out May 27th and the next letter will go out mid-June to each stakeholder in the groups. The letter will ask that everyone show up with their ideas and concerns. Discussion if a letter could be sent to each P.O. Box as there will be a scheduled time for general stakeholders. The Town cannot do bulk mailings but the Chamber could.

Keith will find anchorage and tribal addresses.

5. Grant Review

A. Wisconsin Coastal Management

B. Island Matching Fund

No updates.

6. Budget review.

No updates.

7. Set next meeting and agenda.

Next agenda will be to prepare for meetings and drafting the individual stakeholder letters.

Meeting is scheduled for Tuesday, June 7th at 11:00 a.m.

8. Adjourn.

Motion by C. Meech to adjourn, second, A. Nelson. All in favor, all aye. Motion carried.

Meeting adjourned at noon.

Minutes taken from recording by Kathy Erickson, Clerical Assistant

Minutes approved as presented June 7, 2011